

Little Heath School Sixth Form

Year 12 Induction Evening for Parents 2016

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| Cambridge Technical in IT Level 3 |

Welcome to the department

We are following the OCR Course Cambridge Technical in IT. There are 8 teaching periods a fortnight and we will be covering 3 internally marked externally moderated coursework units. The course will be taught by Ms G Matthews and Mrs R Sharma both of whom can be contacted by email on [gmatthews@littleheath.org.uk](mailto:gmatthews@littleheath.org.uk) and [rsharma@littleheath.org.uk](mailto:rsharma@littleheath.org.uk)

Key to success

Cambridge Technical in IT is a course which requires the development of skills as well as factual learning. It is geared towards enabling students to gain the skills they need in order to enter the workplace in the IT sector

* Students will need to support their studies by keeping abreast of latest computer technologies reported in the media
* Students will need to be organised both in the structuring of their notes and ensuring that the relevant material is available to use in class. They should be using their individual wiki pages to do this and these should be kept up to date for checking by their teachers.
* Students must meet deadlines that are set for the completion of their work so that it can be marked and students have time to action the feedback they are given after each task

It is vital that students are able to devote enough time to their studies and they should be planning to spend at least four hours a week completing homework. Background reading and suitable websites are recommended on the heathen site as well as the school VLE.

What parents can do to help

* Discuss new developments in technology and their effects on everyday life.
* Students will particularly benefit from a second pair of eyes as they try to proof read their work and correct errors

Important deadlines

Coursework completion deadlines

Unit 1: 14/11/2016

Unit 2: 13/2/2017

Unit 3: 9/6/2017

Essential equipment

Students will need access to a reliable computer at home which has internet access and is able to run office applications and ideally a standard graphics package.